



ODTSHOORN

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"A town to work, learn, play and prosper"



APPROVED IDP/BUDGET/PM TIME SCHEDULE OF KEY DEADLINES FOR 2019/2020

NO.	PHASES	ACTIVITIES	LEGISLATION REQUIREMENT	RESPONSIBLE DEPARTMENT	IMPLEMENTATION TARGET DATE 2019/2020	ACTUAL IMPLEMENTATION DATE 2019/2020
1.	PREPARATION PHASE					
1.1	Budget, Planning & Performance Management	Compile draft Budget, Planning & Performance Plans for 2018/2019 : <ul style="list-style-type: none"> ➤ Ensure the necessary information submitted by departments is captured correctly in the SDBIP System. ➤ Preparation for the senior manager's performance agreements documents ➤ Signing of the performance agreements. ➤ Performance Agreements send to the MEC of Provincial Local Government, to council and be published within 14 working days. 	MFMA s 53 MSA Ch. 5 & 6 PPMS reg.2001	Mayor / MM Directorates/ Performance Manager, IDP Manager Dir. Corporate Serv. Performance Manager Ex-Mayor, MM, Director's MM, Dir. Corporate Serv.	22 August 2018 29 August 2018	
1.2	SDBIP Monthly	Consideration & make any revisions for	MFMA s 54 (1)(c)	MM, Heads of	October 2018	

	Report.	approval by Council as prescribed.	MFMA Circ. No 13	Departments.		
1.3	Schedule of key deadlines	<p>Drafting & Approval of a draft IDP schedule of key deadline 2019/2020 review of IDP and Budget:</p> <ul style="list-style-type: none"> ➤ Consultation meetings on draft IDP schedule of key deadlines for 2019/2020. ➤ Council approval of final schedule of key deadlines for 2019/2020. ➤ Publish approval of schedule of key deadlines for 2019/2020. 	MFMA s 21 (1)(b) MSA, s 28 (1)	<p>Executive Mayor / Speaker / Councillors/MM/ Directors / IDP Manager</p> <p>Corporate Services Exec. Mayor Human Settlement Financial Services Municipal Manager and Management Strategic Serv. Speaker</p> <p>Council Workshop</p> <p>Council Meeting</p> <p>Comm. Officer / IDP Manager</p>	<p>27 July 2018</p> <p>12 June 2018 15 June 2018 18 June 2018 22 June 2018 27 June 2018</p> <p>25 June 2018 24 July 2018</p> <p>16 August 2018</p> <p>31 August 2018</p> <p>6 & 7 Sept. 2018</p>	
1.4	Financial Statements	Review of financial statements by Audit committee		MM, CFO/Internal Audit/Risk Management	17 August 2018	
1.5	Financial Statements	Preparation and submission of annual financial statements/ Draft Annual / Performance	MFMA s 126 (1)(a)	MM, CFO,PMS	31 August 2018	

		reports	MSA Chapter 6			
1.6	Planning & Performance	Establishment of Mechanisms / Processes involving the local community in the Performance Management System (SDBIP report)	MSA s 42	MM/ Directorates	30 October 2018	
1.7	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) MFMA Circ. No 13	MM, Heads of Departments.	22 February 2019	
1.8	Implementation controls	Oversee actual implementation dates to be in line with implementation target dates	(Manage deviations)	MM / Mayor / Council	Not later than 10 th working day of each month	
1.9	Medium Term Expenditure (MTEF)	Directorates to be provided with the current Baseline Operating Medium Term Expenditure Forecasts (MTEF) 2018 to 2019/2020 which are to be used as a base for development of new Operating Medium Term Expenditure Budgets 2018/2019 to 2019/2020. Mid-Year Budget/Performance Assessment	MFMA Sec 72	FINANCE	28 February 2019 25 January 2019	
1.10	Financial Plan	Check with National, Provincial Governments and District Municipalities for any adjustments to projected allocations for the next three years		FINANCE	March 2019	
1.11	1 st Ward Committee Meetings	Ward Committee Meetings in 13 wards	MSA 117 of 1998	Speaker, Ward Councillors, Ward Committee members	03-24 July 2018	
1.12	1 st Ward Feedback Meetings	Ward feedback meetings in 13 wards		Speaker, Ward Councillors, Ward Committee members	01-30 Aug 2018 Quarterly	

1.13	1 st Community Sector Forum Meeting	Community Sector Forum Meeting: Engagement with Sector Organisations, Religious, Business, & Ward Committees on socio-economic issues.	MSA s 16	Mayor/Mayco/ MM, Directors, Councillors/IDP Manager/LED Manager/PMS/ Risk	27 Sept. 2018	
1.14	MPAC Meeting	Municipal Public Accountability Committee Meeting	MSA, MFMA, MSA 117 of 1998	Chairperson, Members, IA, RM, PM	19 October 2018	
1.15	Public Participation Preparation	Preparations for the public participation meetings ➤ Publication of dates of the public meetings	MSA s 16/PMS Chapter 6	IDP Manager / Budget Office/ Public Participation Officer/ PMS/CDW's Communication Officer	02 July 2018 23 & 24 Aug. 2018	
1.16	IDP Community Priorities Meetings	Public participation meetings in all 13 Wards in the Greater Oudtshoorn.	MSA s 16	Mayor/Speaker/ Mayco/MM / Councillors /Ward Committees/ HOD's /IDP Manager	10-27 Sept. 2018 to 01-04 Oct. 2018	
1.17	Planning & Performance Management	Analysis of SDBIP / PMS quarterly report	MSA Chapter 6	MM / HOD's, Performance Manager	October 2018	
2	ANALYSIS PHASE					
2.1	Infrastructure Backlogs	Summary of infrastructure backlogs		MM, CFO, Directors,	November 2018	

				IDP,LED/Risk		
2.2	LG MTECH 1	Prepare LGMTECH 1 Engagements and IDP Indaba	MFMA s 21(2), 35,36,42	Management	November 2018	
2.3	SDBIP Quarterly Report 1 st Quarterly Assessment or Evaluation	Consideration & make any revisions for approval by Council as prescribed. Evaluation or Assessment of MM, Directors	MFMA s 54 (1)(c) MFMA Circ. No.13	MM, Heads of Departments. Exec. Mayor, Portfolio Chair's Dir. Corporate Service, Performance Manager, RM	October 2018	
2.4	Implementation controls	Oversee actual implementation dates to be in line with implementation target dates	(Manage deviations)	MM / Mayor / Council	Not later than 10 th working day of each month	
2.5	2 nd Ward Committee Meetings	Ward Committee Meetings in 13 wards	MSA 117 of 1998	Speaker, Ward Councillors, Ward Committee members	03-25Sept 2018 to 05-26 Nov. 2018	
2.6	2 nd Ward feedback meetings	Ward feedback meetings in 13 wards		Speaker, Ward Councillors, Ward Committee members	01-31October 2018	
2.7	MPAC Meeting	Municipal Public Accountability Committee Meeting	MSA, MFMA, MSA 117 of 1998	Chairperson, Members, IA, RM, PM	19 October 2018	
2.8	Council Meeting	Council Meeting	MSA, MFMA, MSA 117 of 1998	Speaker, Ex-Mayor, MM,	28 September 2018	

				Executive Councillors, Councillors, HOD's, Media, Members of the public		
2.9	1 st Mayco / Manco Meeting.	Discuss Community Priorities, Reviewing Strategies, Sector Plans, and Related Policies with Heads of Departments.		Mayor, Mayco, MM, HOD's, IDP Manager, PM, RM, LED, IA, SCM	23 October 2018	
2.10	1 st IGR Forum engagement Meeting (Refer it to Management Meeting)	Discuss Community Priorities, socio-economic development with Government Departments.	MFMA s 21 (2) MSA 24, 29	MM, Mayor, Heads of Government departments, Municipal Heads of Department, IDP Manager, LED Manager, RM, SCM	27 November 2018	
2.11	2 nd IDP Community Sector Forum Meeting.	Engagement about the Community Priorities, socio-economic development with Ward Committees, disaster (Sect 53 of Act 57 of 2002), LED, special program Community Organizations, Business Sector etc.	MSA s 16, 29	Mayor, Councillors, MM, Directors, IDP Manager, LED Manager	25 April 2019	
2.12	Review Policies	Review of Budget Related Policies	MFMA	CFO	Not later than 30 March 2019	
2.13	<u>Action 1:</u> Project Committee to compile a draft SDF Report and present to ISC for comment,	Spatial Development Framework Review Process.	LUPA – Section 11 (a) and (b) and MSA Regulations: Chapter 2 Section 3 (2) (a) (b)	Manager Planning and Development	17-20 Aug. 2018 21-24 Sept. 2018 25-28 Oct. 2018 29-30 Nov. 2018	

	consider comments and address or to Council for Endorsement to go out to public participation for a period of 60 days.					
2.14	<u>Action 2</u> : Notice in media - 60 day commenting period.	Spatial Development Framework Review Process.	SPLUMA – Section 20(3)	Manager Planning and Development	5-7 Dec. 2018	
2.15	Provincial IDP Managers Forum Meetings	Provincial Quarterly Forum Meetings		IDP Manager IDP Officer	06-07 Sept. 2018 06-07 Dec. 2018	
2.16	Provincial / District Joint Planning Initiatives Meetings	Quarterly Provincial / District Joint Planning Forum Meetings		IDP Manager IDP Officer Manager: Special Project	September 2018 30 Nov. 2018	
3	STRATEGIC PHASE					
3.1	BUDGET INPUTS	Send out templates for compilation of operating and capital budget		FINANCE	Nov 2018	
3.2	Budget inputs from HOD's/	HOD's consideration of Community priorities and making inputs for proposed budget.	CFO	MM, CFO, HOD's, IDP, PM, RM, IA	14 November 2018 to January 2019	
3.3	BUDGET INPUTS	Compiling of 1 st Draft Capital budget – received by Departments in regulated Mscoa		FINANCE	28 January 2019	

		format				
3.4	BUDGET INPUT	Receiving operating budget inputs back from departments in regulated Mscoa format			15 January 2019	
3.5	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) MFMA Circ. No 13	MM, Heads of Departments.	April 2019	
3.6	Annual Report Preparation	Discussion with HOD's on Annual Report 2017/2018.	MSA s 46	MM, HOD's, Performance Manager	02 November 2018	
3.7	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) MFMA Circ. No 13	MM, Heads of Departments.	25 January 2019	
3.8	Annual Report Inputs	Submissions for the Annual Report 2017/2018.	MSA s 46	Heads of Departments	28 January 2019	
3.9	SDBIP/PMS Quarterly Report 2 nd Quarterly Assessment or Evaluation	Consideration & Cut of date for the submission of the annual report and Mid-Year Performance Ass. Report. Evaluation or Assessment of MM, Directors and Managers	MSA s 40, 46 MFMA Circ. No. 13	MM, Heads of Departments. Exec. Mayor, Portfolio Chair's Dir. Corporate Service, Performance Manager, Performance Manager	15 January 2019	
3.10	Implementation controls	Oversee actual implementation dates to be in line with implementation target dates	(Manage budget deviations)	MM / Mayor / Council	Not later than 10 th working day of each month	
3.11	3 rd Ward Committee Meetings	Ward Committees Meetings in 13 wards.	MSA sec. 21A	Speaker, Ward Councillors, Ward Committee members	04-28 Feb. 2019 to 01-30 May 2019	

3.12	3 rd Ward Committee Feedback Meetings	Ward Feedback Meetings in 13 wards	MSA 117 of 1998	Speaker, Ward Councillors, Ward Committee members	April 2019 June 2019	
3.13	Mayco Meeting	Mayoral Executive Committee Meetings	MSA 117 of 1998	Ex-Mayor, MM, Executive Councillors, IDP	16 November 2018	
3.14	Annual & Mid-Year Budget / Performance Assessment Report	<ul style="list-style-type: none"> ➤ Oversight Report by Audit Committee ➤ Submission of final draft; ➤ Publication of Council Meeting date where the Annual Report will be considered in public & give written notice thereof to the A-G and MEC; ➤ Special Mayco Meeting to discuss & recommend the approval of the Annual Report and Mid-Year Performance Assessment Report; <p>Special Council Meeting to adopt the Annual Report</p>	<p>MFMA s 127</p> <p>MSA S 46 (3)</p> <p>MFMA s 121</p> <p>MSA s 46 (2) MFMA s72</p>	<p>MM, CFO, Performance Manager, Communications Officer, IA, RM</p> <p>Performance Manager Mayor</p>	<p>15 January 2019 25 January 2019 03 Jan 2019</p> <p>25 Jan 2019</p> <p>25 Jan 2019</p>	Further changes on the dates
3.15	2 nd Mayco / Manco Meeting.	➤ BUDGET/IDP STEERING COMMITTEE MEETING – CONSIDERING FIRST DRAFT BUDGET	MFMA, MSA	Mayor, MM, Mayco, HOD, IDP, LED, IA, RM	08 March 2019	
3.16	<u>Action 3:</u> Project Committee to address Comments / inputs received. Submit to ISC for final comment /	Spatial Development Framework Review Process.	SPLUMA – Section 20(3)	Manager Planning and Development	Jan / Feb. 2019	

	endorsement. If not, submit to Council for approval IF the SDF is not materially different from what was initially published for comment.					
3.17	Provincial IDP Managers Forum Meetings	Provincial Quarterly Forum Meetings		IDP Manager IDP Officer	07-08 March 2019 06-07 June 2019 05-06 Sept. 2019 05-06 Dec. 2019	
3.18	Provincial / District Joint Planning Initiatives Meetings	Quarterly Provincial / District Joint Planning Forum Meetings		IDP Manager IDP Officer Manager: Special Project	22 Feb 2019	
4	PROJECT PHASE					
4.1	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) & MFMA Circ. No 13	MM, Heads of Departments.	March 2019	
4.2	Adopted Annual Report	Adopted Annual Report is published on the website, sent to all local newspapers and make copies available in all municipal pay-points and libraries. Copies of the minutes and the report to be submitted to the MEC, National/Provincial Treasury, A-G.	MSA s 46 (4) MFMA s 127 (5)	Communications Officer	Not later than 31 January 2019	
4.3	Adjustment Budget	Council to consider Adjustment Budget as prescribed.	MFMA s 28 Budget Policy read	CFO, MM, Mayor	28 February 2019	

			with Budget & Reporting Reg			
4.4	3 rd 1 st Mayco / Manco Meeting.	Strategic Session to determine the alignment between the drafts Budget / IDP / PMS Alignment.		MM, Heads of Departments, IDP Manger, LED Manager	30 April 2019	
4.5	2 nd IGR engagement on IDP / Budget.	Engagement with Sector Departments on community priorities, draft IDP/Budget Review.	IGR Framework Act	MM, Heads of Departments, IDP Manger.	22 Feb. 2019	
4.6	4 th Ward Committee Meeting	Ward committee meetings in 13 wards.	MSA 117 of 1998 Prov. Framework 2012	Speaker, Ward Councilors, Ward Committee members	01-31July2019	
4.7	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) MFMA Circ. No 13	MM, Heads of Departments.		
4.8	Implementation controls	Oversee actual implementation dates to be in line with implementation target dates.	(Manage budget deviations)	MM / Mayor / Council	Not later than 10 th working day of each month	
4.9	Draft IDP/Budget Review	➤ Special Council Meeting to consider the Draft IDP / Budget Review.		Mayor, Councilors, MM, HOD's, IDP Manger, Communication Officer.	20 March 2019	
4.10	SDBIP Quarterly Report.	Consideration & make any revisions for approval by Council as prescribed. Evaluation or Assessment of MM, Directors	MFMA s 54 (1)(c) MFMA Circ. No.13	MM, Heads of Departments.	June 2019	

	3 rd Quarterly Assessment or Evaluation	and Managers.		Exec. Mayor, Portfolio Chair's Dir. Corporate Service, Performance Manager		
4.11	Considered draft IDP / Budget Review	<p>Make public the Budget and related documents & invite local community to submit representations within 21 working days, submit draft Budget to National Treasury & Provincial Treasury.</p> <p>Publication of IDP / Budget Review to the Oudtshoorn Municipality website, sent to all local newspapers, all municipal pay-points and libraries for public comments.</p>	MFMA, MSA s 22 , 23	Communication Officer.	04 & 05 April 2019	
4.12	Mayoral Imbizo's	Public Participation Meetings in all 13 wards to present the draft IDP Review for 2019/2020 and draft Budget Review for 2019/2022.	MSA, MFMA	Exec. Mayor / Ward Councillors / MM / CFO / Directors / Senior Managers / IDP Manager / Manager: Budget	01-11 April 2019	
4.13	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) MFMA Circ. No 13	MM, Heads of Departments.	September 2019	
4.14	Implementation controls	Oversee actual implementation dates to be in line with implementation target dates.	(Manage budget deviations)	Exec. Mayor / MM / CFO/ Manager: Budget / Council	Not later than 10 th working day of each month	
4.15	Consultation on Draft Budget Review	Provide Mayor with comments on any submission by local community, National Treasury, Provincial Treasury. Organs of State	MFMA s 23 (1)	MM	10 May 2019	

		& Municipalities;				
4.16	Preparation for Tabling of Annual Budget	<p>The tabled draft budget review must be accompanied by the following documents –</p> <ol style="list-style-type: none"> 1. Quality Certificate signed by MM i.t.o. Reg. 6.9 (1) (No.393 of 2009) 2. Draft resolution – <ul style="list-style-type: none"> ➤ approving the budget (quoting the total amounts of the Operating & Capital Budgets tabled); ➤ imposing municipal tax & setting tariffs; 3. Measurable Performance Objectives; 4. Cash Flow projection; 5. Amended IDP; 6. Budget related policies (New & amended and reference in the draft resolution to effect that other such policies accepted to remain); 7. Investment particulars; 8. Municipal Entity details (if appl.); 	<p>MFMA s 17 (3):</p> <p>ss (a) (i)</p> <p>ss (a) (ii)</p> <p>ss (b)</p> <p>ss (c)</p> <p>ss (d)</p> <p>ss (e)</p> <p>ss (f)</p> <p>ss(g)</p> <p>ss (h)</p> <p>ss (i)</p> <p>ss (j)</p>	MM, CFO	30 May 2019	

		<p>9. Proposed New Municipal Entities;</p> <p>10. Service Delivery Agreement particulars;</p> <p>11. Grant Allocations;</p> <p>Salary allowances & benefit costs;</p>	ss (k)			
4.17	<u>Action 4:</u> Council Approve SDF as a core component of the IDP (as an IDP amendment).	Spatial Development Framework Review Process.	MSA Section 34 SPLUMA Section 21 (2) and LUPA – Section 11 (a) and (b)	Manager Planning and Development	20 March 2019*	
4.18	<u>Action 5:</u> Place notice in media and Gazette within 14 days of approval stating that the SDF is now council approved and where it can be accessed.	12. Spatial Development Framework Review Process.	SPLUMA – Section 20(3)	Manager Planning and Development	April 2019	
4.19	<u>Action 6:</u> MM to submit newly approved SDF to MEC within 10 days, including a report setting out the response of the municipality to	Spatial Development Framework Review Process.	SPLUMA – Section 20(3)	Manager Planning and Development	April 2019	

	<p>the Provincial Ministers comments (if applicable). This submission must include:</p> <p>a) a written notice of the decision to adopt or amend a municipal spatial development framework,</p> <p>b) the adopted or amended SDF</p> <p>c) a report setting out the response of the municipality to the comments of the ISC or the Provincial Minister.</p>					
4.20	Provincial / District Joint Planning Initiatives Meetings	Quarterly Provincial / District Joint Planning Forum Meetings		IDP Manager IDP Officer Manager: Special Project	26 April 2019 28 June 2019	
5	INTEGRATION PHASE					
5.1	SDBIP Monthly Report.	Consideration & make any revisions for approval by Council as prescribed.	MFMA s 54 (1)(c) MFMA Circ. No 13	MM, Heads of Departments.		
5.2	5 th Ward Committee Meetings	Ward Committee Meetings in 13 wards	MSA	Speaker, Ward Councillors, Ward Committee	02-30 Sept 2019 to 04 Nov 2019	

				members		
5.3	5 th Ward Committee Feedback Meeting	Ward Committee Meetings in 13 wards	MSA	Speaker, Ward Councillors, Ward Committee members	Oct. 2019	
6	APPROVAL PHASE					
6.1	Final Draft IDP / Budget Review	<ul style="list-style-type: none"> ➤ Special Council Meeting to Adopt Final draft IDP Review for 2019/2020 / Budget Review for 2019/2022. ➤ Publication of an approved IDP Review for 2019/2020 / Budget Review 2019/2022 to all local newspapers, website, municipal pay-points and libraries for the public to have access. <p>Submit approved budget to National Treasury & Provincial Treasury.</p>	<p>MFMA s 24 (16, 26, 53)</p> <p>MSA s 16 (1) (a), 21A, 25 (4) MFMA s 75 (1)</p> <p>MFMA s 24(3)</p>	<p>MM</p> <p>Communication Officer</p> <p>Communication Officer</p>	<p>22 May 2019</p> <p>30 & 31 May 2019</p> <p>24 May 2019</p>	
6.2	SDBIP 2019/2020	<ul style="list-style-type: none"> ➤ Approval within 28 days after Budget approval. <p>Publication of approved SDBIP within 14 days after approval.</p>	<p>MFMA s 53 (1) (c) (ii), 69 (3)</p> <p>ss (3) (a)</p>	Exec. Mayor / MM / Performance Manager	June 2019	
6.3	Annual Performance Agreements	<ul style="list-style-type: none"> ➤ Ensure the Compliance with Act, linkage to the Measurable Performance Objectives approved with budget and to the SDBIP; ➤ Publication of approved agreements within 	<p>MFMA s 53 (1) (c) (iii)</p> <p>ss (3) (a)</p>	Manager Performance	June 2019	

		14 days after approval.\ of the SDBIP; To be submitted to the Council and MEC.	ss (3) (b)			
6.4	SWOT An analysis	➤ Review strategies, community priorities, KPI, departmental action plans, budget, sector plans, policies etc.		Exec. Mayor / Mayco members / MM / Directors / Senior Managers / IDP Manager / Performance Manager	August 2018 November 2018 May 2019 August 2019	
6.5	Implementation controls	➤ Oversee actual implementation dates to be in line with implementation target dates.	(Manage deviations)	Mayor / MM / CFO / Directors / Manager: Budget		
6.6	^{4th} Quarterly Assessment or Evaluation	Evaluation or Assessment of MM, Directors. ➤	MFMA s 54 (1)(c) MFMA Circ. No.13	Exec. Mayor, Mayco Members, Performance Manager	August / Sept 2019	
6.7	Human Settlement	Social Housing Rental Strategy National Social Housing Rental Policy	Housing Regulation	Acting Director Human Settlement, Council, Public Participation	Post 29 June 2018	
1.	PREPARATION PHASE					
1.1	Budget, Planning & Performance Management	Compile draft Budget, Planning & Performance Plans for 2019/2020 :- ➤ Ensure the necessary information submitted by departments is captured correctly in the SDBIP System. ➤ Preparation for the senior manager's	MFMA s 53 MSA Ch. 5 & 6 PPMS reg.2001	Mayor / MM Directorates/ Performance Manager, IDP Manager Dir. Corporate	22 August 2019	

		<p>performance agreements documents</p> <ul style="list-style-type: none"> ➤ Signing of the performance agreements. <p>Performance Agreements send to the MEC of Provincial Local Government, to council and be published within 14 working days.</p>		<p>Serv. Performance Manager Ex-Mayor, MM, Director's MM, Dir. Corporate Serv.</p>	<p>29 August 2019</p>	
1.2	SDBIP Monthly Report.	<p>Consideration & make any revisions for approval by Council as prescribed.</p>	<p>MFMA s 54 (1)(c) MFMA Circ. No 13</p>	<p>MM, Heads of Departments.</p>	<p>October 2019</p>	
1.3	Schedule of key deadlines	<p>Drafting & Approval of a draft IDP schedule of key deadline 2020/2021 review of IDP and Budget:-</p> <ul style="list-style-type: none"> ➤ Consultation meetings on draft IDP schedule of key deadlines for 2020/2021. ➤ Council approval of final schedule of key deadlines for 2020/2021. <p>Publish approval of schedule of key deadlines for 2020/2021</p>	<p>MFMA s 21 (1)(b) MSA, s 28 (1)</p>	<p>Executive Mayor / Speaker / Councillors MM / Directors / IDP Manager</p> <p>Corporate Services Exec. Mayor Human Settlement Financial Services Municipal Manager and Management Strategic Serv. Community Serv. Technical Services Speaker</p> <p>Council Workshop</p>	<p>26 July 2019</p> <p>10 June 2019 11 June 2019 12 June 2019 13 June 2019 14 June 2019</p> <p>15 June 2019 16 June 2019 17 June 2019 16 July 2019</p> <p>12 August 2019</p> <p>27 August 2019</p>	

				Council Meeting Comm. Officer / IDP Manager	05/06 Sept. 2019	
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